



# Maple Valley City Update

September 28, 2015

## Events & Activities

- Oct 1 • Library Advisory Board
- Oct 7 • Audit Committee  
• Planning Commission
- Oct 12 • Transportation Benefit District  
• City Council Meeting
- Oct 21 • Audit Committee  
• Planning Commission
- Oct 24 • Make A Difference Day
- Oct 26 • City Council Meeting
- Oct 27 • Public Safety Oversight Committee
- Oct 28 • Parks & Recreation Commission

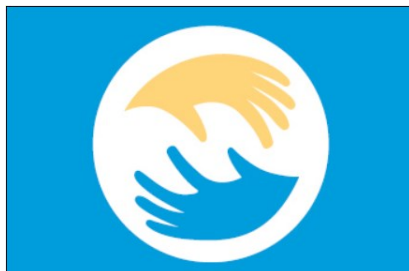
## Make A Difference Day - Saturday, October 24, 2015

Every year, our community participates in the annual Make A Difference Day event on the fourth Saturday of October. This is a national community service event with the purpose of uniting in the common mission to improve the lives of others. Many communities and organizations across the nation participate.

The Rotary Club of Maple Valley and City of Maple Valley partner to unite volunteers and projects.

Individuals, families and organizations are encouraged to participate.

Don't miss our community's kick off event! The Rotary Club of Maple Valley will serve a delicious hot breakfast at the Greater Maple Valley Community Center and the Black Diamond Community Center beginning at 8:00 am - and it is free!





**Saturday, October 24th, 2015**

*breakfast and registration*

*start at 8:00 am*





**Greater Maple Valley Community Center**

**&**

**Black Diamond Community Center**



*"Many hands coming together can truly make a difference!"*




For more information, call 425-432-1272 or visit us on Facebook, search: **Maple Valley Make A Difference Day 2015**

To submit work project ideas, to volunteer, or to apply for project grant funding (by noon, September 28), Contact: [ankie2@comcast.net](mailto:ankie2@comcast.net)

Check out the Make A Difference Day national web site at [www.makeadifferenceday.com](http://www.makeadifferenceday.com) for additional information.

# 2015 Goals & Objectives

## ECONOMIC DEVELOPMENT

- Support the update of the City's Comprehensive Plan update and corresponding update to the zoning code.
- Continue to support the Tahoma School District's efforts to prepare its students for today's workforce and the District's efforts to build a new high school/regional educational center on the Summit Place/Donut Hole property within the City.
- As a Council priority, continue to work with the economic development committee to develop an environment that will attract commercial investment to the City that will, in turn, lead to creating living wage jobs within Maple Valley.
- Work to maintain long-term fiscal stability through efforts to diversify the City's tax base.

## PARKS & RECREATION

- Facilitate process, with the Parks & Recreation Commission, to develop recreation facilities with appropriate partners to meet the recreation demands from Maple Valley families
- Support the efforts of Parks & Recreation staff to finish both the parking expansion and dock replacement/expansion projects at Lake Wilderness Park in light of the increased use of the park by Maple Valley residents.
- Continue to support the community events that use the Lake Wilderness Park facilities throughout the year.

## PUBLIC SAFETY

- Continue to work with the King County Sheriff's Office in providing good police services to City citizens through the existing contract.
- Participate in localized emergency preparedness drills utilizing the City's newly updated Emergency Preparedness Plan and the new Emergency Operations Center.
- Work with the City Police Department and neighboring City Councils to increase community awareness of the issues pertaining to domestic violence and drug use.

## PUBLIC WORKS

- Actively participate in local and regional transportation organizations, South County Area Transportation Board (SCATBd), King County Regional Transit Committee, and the Puget Sound Regional Council.
- Continue to support the Public Works efforts to undertake both the Witte Road and 216th Avenue SE improvement projects.
- Continue to support grant funding for solid waste recycling collection programs.

## QUALITY CITY SERVICES

- Continue to support efforts of Black Diamond, Covington, and Maple Valley in identifying opportunities where the three communities can work together/share resources to maximize efficiencies and better use public funds.
  - Continue strong participation in the Sound Cities Association and associated committees.
-

The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

**Bill Allison, Mayor**

- City Council Meetings
- Agenda Review Meetings
- Town Hall Meeting
- City Manager Evaluation Committee
- City Manager Evaluation

**Sean Kelly, Deputy Mayor**

- City Council Meetings
- Agenda Review Meetings
- Audit Committee
- Farmers Market
- Meeting with Sue VanRuff, Chamber CEO
- EDC Meeting
- Chamber Luncheon
- City Manager Evaluation Committee
- City Manager Evaluation
- Music & Movie Under the Stars
- Town Hall Meeting
- SCA Emergency Management Advisory Committee
- Meeting with Didem Pierson, TSD School Board
- MVFLS 9/11 Memorial Dedication/Open House
- Blues & Brews, MVCC

**Dana Parnello, Councilmember**

- City Council Meetings
- Music in the Park (2)
- EDC Meeting
- Movie Under the Stars
- Meeting with Greg Brown, Parks Commission Chair Pat Weiler and Event Promoter/Sponsor at Lake Wilderness
- Town Hall Meeting
- Fire Department Steering Committee Meeting

**Linda Johnson, Councilmember**

- Audit Committee
- City Council Meetings
- Chamber Luncheon
- Library Guild at Farmers Market
- Wilderness Vet 50th Celebration
- Town Hall Meeting
- Library Guild Meeting
- Transportation Conference Meeting
- Port of Seattle Duwamish Tour
- SCATBd Meeting

**Layne Barnes, Councilmember**

- City Council Meetings
- Audit Committee
- City Manager Evaluation Committee
- Music in the Park/Movie in the Park
- Town Hall Meeting
- City Manager Evaluation
- MVFLS 9/11 Memorial Dedication
- Farmers Market City Booth
- SHADOW Frog Frolic
- GMVCC Blues & Brews

**Erin Weaver, Councilmember**

- City Council Meetings
- Town Hall Meeting

**Noel Gerken, Councilmember**

- City Council Meetings
- Town Hall Meeting

**David Johnston, City Manager**

- City Council Meetings
- Agenda Review Meetings
- King County Seattle EDC Strategic Update
- EDC Meeting
- Chamber Luncheon
- Domestic Violence Advocate Candidate Interviews
- ICMA Host Committee
- Town Hall Meeting/City Birthday Celebration
- King County City Managers Meeting
- Wellness Committee Meeting
- Performance Evaluation with Mayor Allison, Deputy Mayor Kelly and Councilmember Barnes
- United Way Committee Chair Meeting
- MVFLS 9/11 Memorial Dedication/Open House
- Meeting with Chamber

## DEPARTMENT UPDATE

The past few weeks the IT Department has primarily focused on the 2016 budget. Although IT has many of its' own operating expenses, it also manages many expenses that pass through to other departments. In fact, of the IT Operating Budget, more than two-thirds of the budget is "IT-pass through". We continue to work with those departments to ensure we capture all their needs in the 2016 Budget. We also continue to work with Finance on IT asset management and life cycling of equipment as it pertains to budget and continued funding of our IT replacement fund.

This past week we also took on the annual challenge of PCI (Payment Card Industry) Compliance. These are a set of requirements designed to ensure that ALL companies that process, store or transmit credit card information maintain a secure environment. Every year, being able to answer "yes" to requirements on the self-assessment questionnaire becomes more and more time consuming and challenging to secure our network. Due to the complexity of cyber security and the requirements set forth by this PCI council, the time associated with meeting the policies, procedures and training requirements becomes very challenging. The only way to not deal with this compliance is to not accept credit cards. (I do not see that happening.)

We have also worked with our Finance Department to ensure we will have new credit card machines that are EMV (Europay, MasterCard and Visa) capable. These are the new credit card machines that can read the new authentication chips in credit cards. Businesses that do not convert to the new credit card machines are liable for any identity theft or breaches associated to a credit card user using their card at the business' location. What this means is, if we didn't upgrade and someone comes into City Hall and we swipe their card...the good ol' fashion way...and they had a chip in their card, if somehow their card/identity was "breached/stolen" and they could prove it was because of using their card at our location, we would be liable. Therefore, to ensure we do not have that liability on the City and to put that liability back on the credit card companies, we are upgrading those credit card terminals. EMV technology tackles card-present transactions, there is still not a universal fix for "on-line" transactions as most people do not have these expensive machines attached to their computers and/or smartphones when doing online shopping...this is a whole other spider web of cyber mischief still looking for a solution to the bad people.

The GIS Department continues to plug away on various items such as continued coordination of the 2015 Regional Aerial Imagery Project, ramping up for the continuation of our stormwater management (SWM) private system updates, software updates, and performing standard maintenance on core GIS layers.

Alan has been continuing to chip away at adding the thousands of drainage easements into our SWM GIS database for the benefit of our Public Works Department. In the coming weeks we hope to see significant progress made to various key outstanding projects including testing of a new version of asset management/work order software, ElementsXS (version XS3!), general improvements to the Elements web map viewer, and the test development of the City's first public interactive web map viewer!

## STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

### **Summit Park – P3**

Staff has submitted all documents to BPA for draft master plan design review. Project will be brought forward for Council review and adoption once BPA has approved the master plan and the Parks & Recreation Commission has approved it.

### **Ravensdale Park Phase 2 - P11**

Project is complete.

### **Lake Wilderness Golf Course Improvements – G3 & G5**

Condition assessment of club house and cart path improvements now complete. Costs are part of proposed park bond in 2016. No other capital work is scheduled in 2015.

### **Lake Wilderness Lodge Upgrades – P5**

Work to repair stucco and repaint select portions of the exterior of the Lodge is complete. Exterior sound system upgrades are complete.

### **Lake Wilderness Park Dock Replacement – P6**

Project is substantially complete. Punch list items being worked-finalized before project can be closed out. Outstanding work includes pile cap installation and paperwork.

### **Lake Wilderness Park Parking Expansion – P6**

Project is substantially complete. Landscaping to be installed in phases later this fall when rain returns.

### **Parks, Recreation, Cultural, and Human Services Plan Update – P10**

Project is complete.

### **Miscellaneous Park Planning and Improvements – P13**

Construction of a 600 foot long asphalt and concrete ADA compliant pathway between the parking lot and the dock at Lake Wilderness Park. Project is complete.

## DEPARTMENT UPDATE

### 2015 Beach & Lifeguarding Program

The summer beach program had another successful season in 2015. The success came despite a challenge for management to recruit enough lifeguards to provide coverage for the season. Lifeguarding programs are unique in that they depend on having employees who are willing to take the time and put in the effort to be trained and certified. In addition, it is essential to have the ability to hire (certified) higher level management staff to train and lead the staff once they are hired. While the hiring process began in February, the Lake Wilderness Beach Manager position did not have a single qualified application until the first week of June. The lifeguarding program usually requires 12 -15 guards for the ten-week program each summer. In 2015, the staff was made up of just nine guards to cover the 2,928.5 hours of the ten-week program. Of the nine, only four were returning from 2014 and the incoming new staff turned out to be very young and inexperienced. In an effort to assist with future recruitment, hiring and training of lifeguarding staff, a pilot Junior Lifeguarding Program is being proposed for the 2016 season.

The beach operated 70 days, June 22 – August 30, and was open from 12:00 – 7:00 pm, 7 days a week.

#### Attendance:

- 2015:** 1007 average beach users per week.  
Season total 10,070.
- 2014:** 766 average beach users per week.  
Season total 8,420.
- 2013:** 519 average beach users per week.  
Season total 5,709.



### 2015 Beach & Lifeguarding Statistics

	LG Hours Used	Con. stand Hours	Total Hours	# of Incidences	Preventative (in Water)	Preventative (On Land)	Contacts (Other)	Minor First Aid	Beach Attendance	Park Attendance	Water Craft	Average Temp	Max Temp	Max # of Stations
Week 1	387.50	94.25	481.75	3	744	449	741	13	1928	4183	38	81.0	85.2	2
Week 2	351.25	53.50	0.00	6	1204	619	1254	21	1802	5858	36	87.1	89.9	2
Week 3	269.50	0.00	0.00	2	558	248	516	7	580	3652	24	77.1	79.9	2
Week 4	292.75	0.00	0.00	2	977	555	947	20	1119	5569	32	79.6	82.4	3
Week 5	268.75	0.00	0.00	1	859	704	959	7	385	2830	17	71.3	73.3	2
Week 6	265.00	0.00	0.00	1	1811	887	2051	7	1439	3859	38	83.7	87.1	2
Week 7	283.50	0.00	0.00	0	1247	797	1627	7	980	2956	19	76.9	80.0	2
Week 8	251.50	0.00	0.00	1	1026	455	1788	6	814	3430	28	75.9	78.7	2
Week 9	292.00	0.00	0.00	2	1257	610	1782	6	764	2959	21	76.6	79.6	2
Week 10	266.75	0.00	0.00	0	682	266	917	0	259	1363	15	73.0	75.0	2
Weekly Averages	292.9	14.8	48.2	1.8	1036.5	559.0	1258.2	9.4	1007.0	3665.9	26.8	78.2	81.1	2.085714
Season Totals	2928.5	147.75	481.75	18	10365	5590	12582	94	10070	36659	268			

#### Beach Concession Stand

The 3rd year of offering a concession stand during beach operating hours proved positive. Revenue totals in 2013 exceeded \$6,500; in 2014 that total exceeded \$8,200, and in 2015 the total exceeded \$8,400.



## DEPARTMENT UPDATE

### Beach Boat Rentals

In the 3rd year of operations, the boat rental program produced a nice return on investment. A commercial grade Pedal Boat was added to the rental fleet in 2015 and paid for itself by producing a nice profit. A similar boat will be added for the 2016 season. Storage of the daily rental boats has always been an issue. In 2015 staff implemented a new strategy using the finger pier of the new dock. The boats were secured on the water or dock each night.

### Boat Rental Revenues

- 2015 - \$17,720
- 2014 - \$14,000
- 2013 - \$ 9,554



### Event Group Concessions

In 2015 different local nonprofit groups raised over \$11,600 in gross revenue from sales. The groups each earned a portion of the \$4,600 profits for their fundraising efforts.

The 2015 non-profit groups to receive funds from the City's Event Concessions Program included:

- Maple Valley Youth Symphony Orchestra
- Lake Wilderness Arboretum Foundation
- Tahoma PTA – Grad Night Committee
- Girl Scout Troup 52864
- Cascade Youth Circus
- Girl Scout Troup 45235

### Youth Day Camp

The 2015 summer day camp program had another record setting season.

- Total participants – over 365 campers registered – Most ever!
- Sold Out – each of the nine weeks filled with 41 campers (the maximum possible participants).
- Total Revenue – \$83,000 – Most ever!



### Youth Sports Leagues

The Maple Valley youth sports league participants (T-ball and Soccer) continue to be strong and consistent for a community of this size.

2015 Fall Pee Wee Soccer League has 404 participants or 48 teams. The league plays on Saturdays at Lake Wilderness Park through October 24th. All teams are coached by volunteer parents.

### 2015 Age Breakdown for Pee Wee Soccer

- 218: 3 - 4 year olds
- 186: 5 - 6 year olds

## STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

### **Witte Road Phase 3 (T28a)**

Construction along the west side of Witte Road SE is continuing. The Gravity Block wall has been completed along the west side and drilling and installation of piles followed by lagging for a new Soldier Pile wall is underway. Storm drainage is also being installed starting across the street from the Village Inn continuing along the west side. Meanwhile, all utility and storm crossings for the project have been completed.

The new sidewalk provides a safe pedestrian route along the east side of this stretch of Witte Road SE. The new LED streetlights are functioning at night.



Installation of Soldier Piles

### **TRAFFIC ALERT :**

Traffic drive lanes have been shifted toward the Wilderness Village side for the entire length of the project until next month, as construction activity has moved to the west side of Witte Road SE. Motorists are advised to use SE 240th Street as an alternate/detour route on weekdays during construction hours.

For further information, please contact Kim Scattarella, Capital Projects Manager, at 425-413-8800. (Construction status and Traffic Alerts will continue to be updated weekly on the City's website and in *Voice of the Valley* for the duration of the project).

### **Witte Road Phase 4 (T28b)**

The predesign analysis for Witte Road Phase 4 is completed. The results from the study were shared with the City Council at the Special Meeting September 21st. Staff is currently negotiating a contract with the consultant team to complete the design and will bring that back to Council for consideration at a future meeting.

### **216th Avenue SE Roadway Improvement (T38)**

INTOLIGHT, the lighting group from Puget Sound Energy, will be installing LED lighting fixtures as part of this project to save energy. The 90% plans and specifications have been reviewed by City staff and we expect to receive final bid documents in time to advertise in either December or January 2016. Staff has submitted grant applications for street and sidewalk to the State Transportation Improvement Board last month and with results due in late November.



## STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS (Cont'd)

### Cedar Downs Div. 3 Drainage Improvement Project (S-12)

This project includes the removal and replacement of existing deteriorated stormwater pipes and catch basins. Other work includes removing sediment, overgrowth vegetation and trees located in the pond, expanding the pond to increase capacity and improve water quality. The bid documents are currently being prepared. Staff is working closely with the property owner to negotiate necessary easements needed to complete the work.

### 2015 Miscellaneous Drainage Improvement & Water Quality Retrofits (S-12)

The scope of work included water quality retrofits at six existing drainage sites within the City. The contractor substantially completed the project as of August 10, 2015 with no change orders, for the original cost of the contract. This project was accepted by City Council on September 14, 2015.

## DEPARTMENT UPDATE

### Planning Commission

On September 16th, the Planning Commission began work on zoning code cleanup and updates to align our code with state law as directed by City Council. The Commission will hold a public hearing at their next meeting on October 7th to take public comment regarding these proposed updates. These zoning code updates are not related to the ongoing update to the Comprehensive Plan. The Commission will begin review of amendments to the zoning code once Council has finalized the Comprehensive Plan.

### Public Works Maintenance

Our maintenance team is working hard to gear up for wet weather this fall and winter. They have just finished cleaning out three of our storm ponds to make sure there is adequate capacity to handle the rain water. They will continue to work on items identified during our annual inspection of the system in the upcoming weeks. Please remind neighbors to clear storm drains of leaves and debris near their home when rain is in the forecast to avoid localized flooding.

### Solid Waste

The grant funded fall residential recycling event will be held on Saturday, October 31st from 9:00 am to 3:00 pm at the Rock Creek Elementary School parking lot.

### Lakes Program

Recruitment will be underway this fall for volunteers to fill two voting member positions expiring in December for the Lake Wilderness Citizen Advisory Committee and one, or more, alternate member position.

## Residential Subdivisions and Available Lots

File Number	Plat Name	Pre-Plat Approval	Potential Building	Pre-Plat Expiration	Final Plat Approval	Approved Lots	Site Under	Building Permits Issued			Available Building
								Prior to 2014	2014	2015	
CD0609-002	Sawyer's Crest	2/10/2005		N/A	5/14/2007	50	N/A	50	0	0	0
CD0811-001	Sawyer's Crest 2	1/25/2006		N/A	2/9/2009	30	N/A	30	0	0	0
CD0812-002	Sun Ridge at Elk Run 3	5/4/2006		N/A	3/23/2009	75	N/A	55	20	0	0
CD0806-004	Mountain View	5/31/2005		N/A	4/12/2010	43	N/A	43	0	0	0
CD1103-001	Rock Creek Meadows	8/15/2006		N/A	9/26/2011	34	N/A	34	0	0	0
CD1307-002	Reserve at Maple Valley	9/28/2005		N/A	11/13/2013	60	N/A	11	49	0	0
CD0406-013	Ridge at Lake Wilderness	6/30/2004		N/A	2/25/2005	11	N/A	7	2	0	2
CD1308-005	Arbors Phase 1	7/18/2007		N/A	1/13/2014	44	N/A	1	42	1	0
CD1309-002	Jordan's Crossing	7/31/2007		N/A	3/24/2014	15	N/A	1	13	0	1
CD1406-005	Arbors Phase 2	7/18/2007		N/A	9/22/2014	34	N/A	0	33	1	0
CD1404-002	Rock Creek Reserve	9/1/2006		N/A	9/22/2014	25	N/A	0	4	15	6
CD0602-005	Arbors Phase 3	7/18/2007	48	7/15/2017	No		No				0
CD1308-004	Yellow Rock Road	In review	6	N/A	No		No				0
CD1308-001	Terrace at Maple Woods	5/5/2014	35	N/A	7/27/2015	35	N/A			2	33
CD1403-006	Cedar Peak	cancelled	0	N/A	No		No				0
CD0601-010	Wilderness Hills 3	12/11/2007	22	12/8/2017	No		No				0
CD0601-011	Wilderness Hills 4	9/11/2008	16	9/10/2015	No		No				0
CD0702-001	South Fork	7/31/2007	10	7/28/2017	No		No				0
CD0702-010	Malloy	10/5/2007	44	10/2/2017	No		No				0
CD0711-002	Sun Ridge at Elk Run 4 D 2	9/19/2012	6	9/18/2019	No		No				0
CD0804-004	Sun Ridge at Elk Run 4 D 1	6/12/2012	59	N/A	8/24/2015	59	N/A				59
CD1506-007	Shavano Park	In review	51	N/A	No		No				0
CD0602-005	Arbors Phase 4	7/18/2007	9	7/15/2017	No		No				0
Total			306			515		232	163	19	101

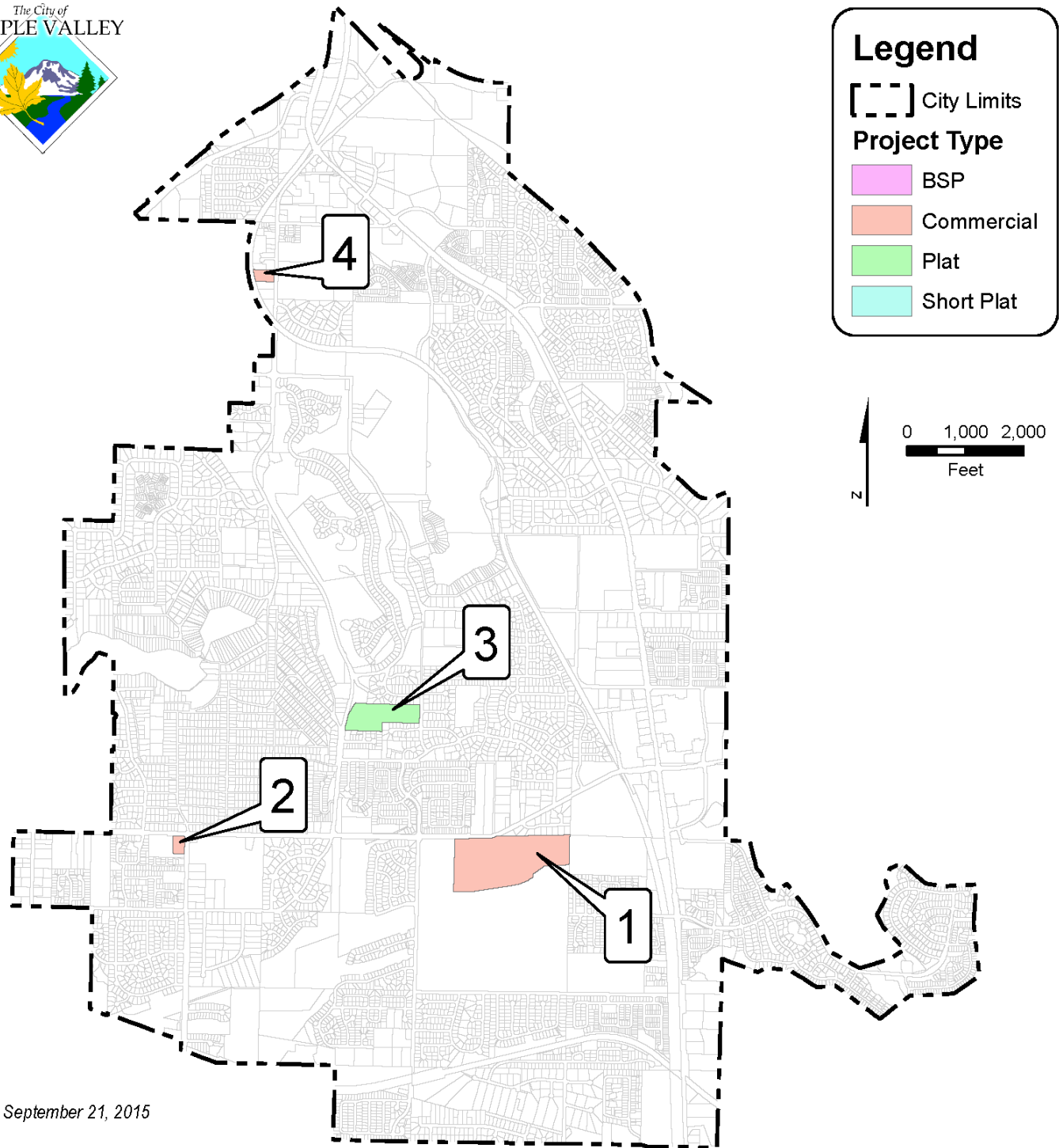
## Commercial Projects

File Number	Commercial Projects	Square Feet	Type	Status
CD1307-004	Hope Fellowship	7,942	Building addition	Under construction
CD1406-001	Four Corners Sq. Bldg. L	5,600	New construction	Under construction
CD1406-003	Panera Bread Bakery Café	4,200	New construction	Under construction
CD1412-002	Tahoma High School	315,000	New construction	Under construction
CD1412-003	McDonald's		Building remodel	In design review
CD1501-005	St. George Episcopal	5,000	New construction	In design review
CD1506-002	MV Chevron Carwash	2,504	New construction	In site dev review

Total 340,246

## Pre-Application Conferences

Type	2014	2015 1st Quarter	2015 2nd Quarter	2015 3rd Quarter	2015 4th Quarter	2015 YTD
Commercial	23	0	2			2
Residential	18	4	4	4		12
Other Review Meetings	21	2	4	2		8
Totals	62	6	10	6	0	22



Updated: September 21, 2015

## Projects Under Review

No.	Name	Project Type	Description	Lots/SqFt	Status
1	Tahoma High School	Commercial	Site development permit	315,000 sqft	Under review
2	MV Chevron carwash	Commercial	Site development permit	2,504	Under review
3	Shavano Park	Plat	Preliminary Plat	51	Under review
4	St. George Episcopal	Commercial	Conditional use permit	5,000 sqft	Under review